



CANNON BUILDING  
861 SILVER LAKE BLVD., SUITE 203  
DOVER, DELAWARE 19904-2467

**STATE OF DELAWARE  
BOARD OF ARCHITECTS**

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<b>PUBLIC MEETING NOTICE:</b>	<b>BOARD OF ARCHITECTS</b>
<b>DATE AND TIME:</b>	<b>Wednesday, December 4, 2013 at 1:30 p.m.</b>
<b>PLACE:</b>	861 Silver Lake Boulevard, <b>Conference Room B</b> , Dover, Delaware 19904

**AGENDA**

(Amended items are indicated by an Asterisk\*)

- 1.0 Call to Order
- 2.0 Review and Approval of Minutes
  - 2.1 Meeting Minutes – November 6, 2013 Meeting
- 3.0 Unfinished Business
  - 3.1 Discussion on Draft Project Agreement from Delaware Tech for Service Learning Project with Ocean View Historical Society
  - 3.2 Discussion/Status of Sussex County Permitting Code
  - 3.3 Discussion on Regulation Changes to Address Requests for Extensions to Complete Continuing Education
  - 3.4 Discussion on Regulation Changes to Include the Use of Electronic Seals
- 4.0 New Business
  - 4.1 Discussion of Board Position on 24 *Del. C.* § 303(b)(5), Exemptions to the Practice of Architecture, in Relation to the Sussex County Building Code
  - 4.2 Discussion of Board Newsletter and Other Communications\*
  - 4.3 New Complaints to Assign a Contact Person
    - 4.3.1 None
  - 4.4 Ratification of Certificate of Authorization Application(s)\*
    - 4.4.1 Strada Architecture, LLC, S7-0000346, PIC: Christopher Kenney S5-0007779 – No DE Locations, Issued 11/12/2013
    - 4.4.2 HMD Group, PA, S7-0000347, PIC: Wilfredo Perez S5-0006298 – No Delaware locations, Issued 11/12/2013

4.4.3 Highland Associates, LTD, S7-0000348, PIC: Charles Consagra S5-0005766 - No Delaware locations, Issued 12/3/2013\*

4.5 Ratification of Reciprocity Applications – NCARB Certificate

4.5.1 Steven Cechvala

4.5.2 Charles Wilson

4.5.3 Seth Wentz

4.5.4 Bhatti Khalid

4.5.5 Amy Bechard

4.5.6 George Murphy

4.5.7 James Bell

4.5.8 Louis Chiodini

4.5.9 Anthony Schirripa

4.6 Review of Application to Sit for ARE Exam

4.6.1 Sumangala Sanakal

5.0 Other Business before the Board (for discussion only)

6.0 Public Comment

7.0 Next Meeting – January 15, 2013 at 1:30 p.m., 861 Silver Lake Blvd, Suite 203, Conference Room B, Second Floor, Dover, Delaware

8.0 Adjournment

**Please Take Note:** To assure consideration of an application at a meeting, the Board office must receive all of these items no later than 4:30 p.m. ten full working days before the meeting date:

- Completed, signed and notarized application form,
- Fee payment, and
- All required documentation.

A final amended agenda will be published to reflect any items received after the original agenda is posted.

Unforeseen circumstances may result in a meeting being cancelled due to a lack of quorum.

Pursuant to 29 Delaware Code, Section 10004(e)(2), the Board shall pre-announce or pre-publish all Executive Sessions; however, such agenda shall be subject to change to include additional items including Executive Sessions which arise at the time of the body's meeting.

**MEMBERS: PLEASE CALL THE BOARD OFFICE AT 302-744-4500 OR EMAIL [customerservice.dpr@state.de.us](mailto:customerservice.dpr@state.de.us) IMMEDIATELY IF YOU CANNOT ATTEND THE MEETING. THANK YOU.**